



Call for Chapter Committee Members 2016

Community Associations Institute is dedicated to fostering vibrant, responsive, competent community associations that promote harmony, community and responsible leadership. Various committees exist to help CAI fulfill its mission and to provide an opportunity for members to maximize the value of membership and participate in a meaningful way in the organization. **To volunteer, please complete the following application and fax or mail the form to the Chapter Office. (see contact info below)**

Committee Opportunities:

Channels of Communication – help plan each issue and recruit articles for our chapter magazine. Review and edit articles for content, readability and grammar. *Time Commitment: One hour, four times per year. Meetings can be held via e-mail and / or conference call.*

CLAC – Provide support to our chapter's CLAC Liaison and Delegates at the local level by disseminating information to members, fundraising, and generally raising awareness about current legislative issues among members. *Time Commitment: 30-45 minute meeting after each chapter luncheon (8 times per year)*

Luncheons – plan our chapter's nine educational luncheon programs for managers, homeowners and association board members. *Time Commitment: Two meetings at the beginning of the year to initiate programs plus various meetings held via e-mail / conference call on an as needed basis. And attendance at luncheons to assist as necessary.*

Manager Education Programs – plan our chapter's manager educational programs. *Time Commitment: One – two meetings to initiate programs and periodically to liaison with speakers.*

Marketing – Disseminate information about upcoming events and news to promote the chapter to our members and to local press and community in order to raise awareness of CAI and its benefits. *Commitment: Nine meetings per year with specific tasks but some meetings are conducted via e-mail / conference call.*

Membership – help promote new membership, welcome new members, and work with membership retention to keep the chapter strong and growing. Meet and greet new members and potential members at chapter events. *Commitment: Nine meetings per year but some meetings are conducted via e-mail / conference call, additional phone calling/emailing to welcome new members and recruit potential members.*

Mini-Expos & Education Sessions – plan & promote the chapter's two mini-expos featuring (45) exhibitors and dinner programs for homeowners / board members and managers. *Commitment: Six Meetings per year plus volunteer time at the event.*

Dinner Programs (Ventura) – plan and promote our evening dinner programs in Ventura. *Commitment: One meeting / conference call to discuss programs. Additional time (as necessary) to promote events plus attendance at events is encouraged.*

Dinner Programs (Pismo Beach) – plan and promote our evening dinner programs in Pismo Beach. *Commitment: Two meetings held via conference call to plan events. Additional time (as necessary) to promote events plus attendance at events is encouraged.*

CAI, Channel Islands Chapter
PO Box 3575, Ventura, CA 93006
Phone: 805.658.1438 – Fax: 805.658.1732
www.cai-channelislands.org



2016 CAI-Channel Islands Chapter Committee Application

**Please fill out the information below and return the completed form to:
leah@cai-channelislands.org Thank you!**

Today's Date: _____ How long have you been a CAI-CIC member? _____

Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Please use the committees listed on the attached page to prioritize desired choice(s).

1. _____
2. _____
3. _____

Does your company support CAI volunteer time and commitment? _____ Yes _____ No

What interests you about the committee for which you are volunteering?

Please describe your professional strengths or areas of expertise and how they will contribute to the enhancement of a CAI-CIC Committee.

Thank you!

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